

**MINUTES OF TARPORLEY PARISH COUNCIL MEETING
HELD IN THE CRAVEN ROOM, TARPORLEY COMMUNITY CENTRE
ON MONDAY 13TH MARCH 2017**

Parish Councillors

Chairman – Gill Clough (in absence of Chairman)

Elaine Chapman Julie Hall Bill Mather John Millington Jeremy Mills

Gordon Pearson Richard Statham Nigel Taylor Andrew Wallace

Clerk - Ann Wright.

Projects Coordinator – Abigail Webb

CW&C Ward Councillor Eveleigh Moore Dutton

Public – 10

Press - 1

Apologies

Cllr Ken Parker – Personal Commitment.

Cllr Peter Tavernor – Family Commitment.

Declaration of Interests

Councillor Hall in relation to item 7 Footpath 10 & 11 as a resident of Oswalds Way.

Councillor Statham in relation to item 10 Eaton Road as a resident of Eaton Road.

Public Participation

Parking Issues

A resident of Eaton Road raised concerns about the amount of cars parked along Eaton Road and Bowmere Road as far down as Churchill Drive. The resident suggested time limited parking along Eaton Road (that similar to the High Street) may have a positive impact on the area.

High School

A resident asked whether the High School had been approached to discuss the parking issues on Eaton Road as many of the cars parked along Eaton Road may be teachers or pupils of the High School. The resident requested the Council write to school and ask for a meeting to discuss this matter.

High School Buses

A resident commented on a particular school bus that is travelling along Cobblers Cross that should be using the Bypass. Registration details of the bus to be passed to the clerk to investigate this matter further.

RBL

James Blackford, Allotments Committee Chairman explained that some of the wording in the planning application for the Former Royal British Legion site needs to be looked at again and strengthened in places. He asked the Parish Council to request CWAC planning team strengthened the wording of sections 4.2 and 6.6 of the planning application in time for the planning meeting on the 27th March.

Minutes

17/198 Resolved - That the Chairman sign the Minutes of the Parish Council meeting held 13th February 2017 as a true and proper record.

Minutes of Working Groups and Other Meetings

17/199 Resolved – That the council note the minutes of working groups as circulated, pages 303 to 312 of the Minutes.

Footpath Report

1) To note report and consider recommendations.

David Press, Tarporley Parish Council Footpath Warden presented his report and recommendations to the Council regarding the footpaths in Tarporley. The Chairman thanked David Press for undertaking this work on behalf of the council.

17/201 Resolved - The Council approved the following recommendations

Recommendation 1 – Ask CWAC to rectify all missing, leaning and rotten signs.

Recommendation 2 – Authorise footpath warden to arrange installation of remaining stock of gates whenever he can secure landowners permission.

Recommendation 3 – Write to the landowner to ask for consideration of dedicating a route through the underpass at the south of DWH development.

Recommendation 4 – Ask DWH to surface Captain's Walk on completion of that part of development.

Recommendation 5 – That the Council write to Mid Cheshire Footpath Society to ask for their views on asking local authorities to prioritise using kissing gates as oppose to stiles.

Recommendation 6 – Ask land owner to cut hedge to ensure access to footpath 8 from A51/Rode Street – this action has already been completed.

Recommendation 7 – Ask landowner to remove leaning concrete post of footpath 10 between hedges leading to Utkinton Road.

2) To discuss work on footpath 10 & 11

CWAC have provided a quote of £5250 + VAT for work to be carried out on footpath 10 which includes block paving, timber edges and stones and have asked the Council to contribute towards the cost of this work. Heatherways Management Company have offered £500 towards to cost of improvement work to both footpath 10 & 11.

17/202 Resolved – That the Council write to CWAC to inform them that due to the considerable amount of money on kissing gates they are not in a position to fund any of the improvement work on footpath 10.

The Council will seek 3 quotes to complete the work on footpath 11 and consider these quotes at the next Parish Council meeting.

Planning

1) Planning Register and Applications

Councillors noted the planning register, page 28, as circulated.

17/200 Resolved - That the Council submit the following observations:

17/00542/FUL, Two storey front/side extension with part single storey rear extension, 4 Market Court, Tarporley, CW6 0AH, No objection.

2) Update on RBL Site & note extraordinary meeting

The Council note the extraordinary meeting on Monday 27th March in the main hall in Tarporley

Community Centre. The planning application papers will be available to view in Tarporley Library.

The wording in the planning application will be discussed and altered if applicable during a meeting with members of Tarporley Parish Council and Cheshire West and Chester Planning Team prior to the extraordinary meeting on the 27th March.

Cemetery Committee

The Council note the minutes of the Cemetery Committee dated 20th February page 313 of the minute book.

17/203 Resolved - That the Council approve the request for a £50 budget to purchase new bark and plants for the cemetery garden.

Call for Sites and Community Benefits List

1) To receive an update from meeting and agree future actions.

The Council note the minutes of the planning policy meeting of the minute book, page 311 . A small working group will provide a draft and circulate to CWAC and bring back to the Council for review.

2) To review Community Benefits List.

The Council will review the Community Benefit List and prioritise the top 3 schemes of work in each section. The above small working group to prepare and bring back to the next Parish Council meeting for consideration.

Eaton Road

1) To review parking issues on Eaton Road.

The contractors at Tarporley High School have now left but this has had little impact on the parking issues on Eaton Road. The cars are parking on Eaton Road, Bowmere Road and starting to park on Churchill Drive.

17/204 Resolved – That the Council will write to Tarporley High School and invite them to a meeting with the Council, during school hours to discuss the parking issues. An increased presence from the local PCSO and community warden will also be requested during drop off and pick up times at the school and throughout the school day.

2) To consider funding the CWAC traffic survey.

In order to obtain a pedestrian crossing on Eaton Road, a PV2 traffic assessment needs to take place which is a 12 hour survey of all vehicles and pedestrian using that stretch of road and pavement.

CWAC have informed the Council they will complete the survey on behalf of the Council at a cost of £750. Before a decision is made, further information will be sought from CWAC as to on how many vehicles and/or pedestrians meet the threshold for a crossing to be put in place.

Natwest Bank

1) To receive an update regarding closure of NatWest Bank.

706 people in total have signed the petition to stop the closure of the NatWest Bank. Angela Shirley, from the Natwest Bank has stated that the Post Office will not have an issue with capacity regarding coins but this has yet to be confirmed by the post office. A Community Banker Role is being introduced to Tarporley and the NatWest have agreed to attend the Annual Parish Meeting on the 13th May to talk to local residents about this further.

2) To agree to send a letter inviting other banks/building societies to discuss opening a new branch.

It was agreed that the strategy group will draft a letter to include relevant points such as Tarporley having a growth in housing, is a key service centre and its proximity to Beeston Market and the strong farming community in the area who use the NatWest Bank. The letter will be send out to different banks and building societies. This can be promoted with a press release and the use of social media.

Project Action Log

The Council note the project action tracker.

The mound at the Chestnut Pavilion is in need to maintenance and a suggestion is to approach the local garden centres and landscapers to ask them to sponsor the mound and landscape the area. The Village Improvement group will work on this project which will include contacting SP Landscaping for a quote as they currently maintain the community gardens in the village.

Annual Parish Meeting

The Annual Parish Meeting will take place on Saturday 13th May between 10am and 12pm. So far 7 organisations have signed up to attend the event. Suggestions for additional stall holders include Tarporley Hospital, First Responders and Cheshire Police (bike marking). Flyers to be produced to distributed to each household. If the annual report is available in time, information can either be printed in the report or a flyer to be inserted into the report. The Council will have a stall and members of CWAC Highways team will be invited to attend the event.

17/205 Resolved - The Council agreed to pay 2 hours for Roy Johnson to set up the room on the day.

Parish Clerk Vacancy

The vacancy has been advertised in Tarporley Talk and on Facebook. All Chairmen and Clerks of Parish Councils across Cheshire received the advert last week. It was suggested the advert be placed in Tarporley News and also on Tarporley website. The closing date for applicants is Sunday 9th April. The recruitment panel will be discussed at the next Parish meeting.

Accounts and Payments

17/206 Resolved – That the Council approve the accounts and payments as listed on p32 of the Cash Book.

17/207 Resolved - That the Council approve the following payments: -

Handy Man service for February £60.00

Contact to be made with JJ Landscapes to ask what areas they covered with weed spray last year to make sure it is appropriate for this year.

Roy Johnson to be paid for one hour to put out chairs at next Parish meeting on 27th March 2017.

2) To appoint an internal auditor.

The Council agreed to go out to tender for this year.

Meeting closed 8.26pm.

Next Parish Council Meeting

Monday 27th March 2017, 7pm, Tarporley Community Centre Craven Room.

Signed

Dated

Abigail Webb 15/03/2017

Tarporley Parish Council Christmas Meeting

Wright Marshall Office

Thursday 9th February

10.30am

Present: Gill Clough, Elaine Chapman, Bill Mathers, Andrew Wallace, Jeremy Mills.

Abigail Webb – Project Coordinator

Review of event

What worked well?

Father Christmas was a success and spent a lot of time with the children.

Stalls had a successful evening.

Queuing around the Number 6 cafe worked well for the safety of the children.

Format of the evening was good.

Great turn out of local residents.

Band/Decibellas was well received.

What did not work so well?

Grotto needs improving.

Not enough marshals.

Risk of people falling off the mound.

Yellow hi viz vests needed for future events.

Lack of donation bucket at grotto.

Glasses from Cheshire Lamont (risk of injury).

Lights on the Chestnut tree – not enough/not equally distributed.

Issues identified from risk assessment

Electrical hazard – more marshals needed on the mound.

Falling hazard on mound – at least two marshals needed specifically on the mound.

Public area/bus stop – bollards used close to bus stop.

Stall holders – need to submit their own risk assessment.

Queue for grotto (close to window at Number 6) – marshall needed by window.

Chestnut Tree Lights

Overwhelming response to chestnut tree lights was disappointment. Not enough lights on the tree and the lights were only placed on the front and side of the tree. No lights were placed on the branches at back of the tree, close to the shops along the Chestnut Pavilion.

Currently signed into a 3 year agreement until Christmas 2018. A meeting to be set up with the Christmas Decorators and the Parish Council to inform them of the disappointment of the lights and to discuss.

Redistribution of current lights.

Cost of additional lights.

Option to withdrawn/change contract i.e. continue to rent or purchase lights.

If additional lights are purchased, the Parish Council will look to local businesses to sponsor the extra lights. Sponsors names can be printed on the new carol sheets.

Electrical Supply to Chestnut Tree

Abigail Webb currently exploring options with Cheshire West and Chester and Scottish Power which will allow the Parish Council to access electricity straight from the supply taken from the main source. This will require installing an electrical hub close to the Chestnut tree that the lights can be connected to. If this is the case, other electrical items can use it such as uplights at the base of the tree that can be used all year round.

Action Log

<u>Action</u>	<u>Owner</u>
Ensure fence / hi viz. vests are available for 2017 event	Andrew Wallace
Update risk assessment	Jeremy Mills
Circulate risk assessment	Abigail Webb
Contact Cheshire Lamont re glasses	Abigail Webb
Set up meeting with Christmas Decorators	Abigail Webb
Explore opportunities with electrical supply with Scottish Power/CWaC	Abigail Webb
Update carol sheet	Abigail Webb
Circulate date of Christmas event 2017	Abigail Webb
Approach local businesses re: sponsorship	Abigail Webb
Write to all businesses in September re: late	Abigail Webb

night shopping on christmas event night	
Ensure agenda item on March Parish Council meeting	Abigail Webb/Clerk

Notes from Meeting with Nat West Bank and Members of the Parish Council on Thursday Feb 23rd 2017 at the NatWest Bank Tarporley.

Present

NatWest Bank – Stuart Finnerty, Angela Shirley
Parish Council - Gill Clough, Bill Mather, Jeremy Mills, Peter Tavernor

NatWest said 55% of current customers in the village were already active with digital/telephone banking. There had been a 22% drop in footfall, with 8% since HSBC had closed.

NatWest staff explained all they had been doing to help its customers manage their financial affairs once the branch closes in June, and that the customers' issues had been resolved. All the 125 medium size business customers were currently being contacted and no problems had arisen.

Issues raised by the Cllrs

- a) That the Post Office cannot cash cheques for its customers.
- b) That the Post Office had said to one Cllr that they can't handle large quantities of coins, as their safe was too small. Nat West staff said they had visited the Post office and the Post Office had said that handling coins would not be a problem. They agreed to clarify the situation with the local post office.
- c) The provision of a mobile banking service.

Nat West said that this service is provided in Derbyshire and North Wales and that there was no vehicle capacity to expand the service to Tarporley. Tarporley was considered to be near enough to other Nat West Banks in Nantwich, Chester and Winsford, not to warrant a mobile banking service.

- d) The reduction of the bus service to once an hour made using public transport to the nearest branches difficult.

Nat West have a Digital Expert Anthony Welsh (Contact Tel. 03457 888 444 Mobile 079 205 355 86) who visits the bank each Tuesday and Wednesday to help customers up-skill and set up internet banking. Appointments can be made. Cllrs expressed the view that this service should be advertised throughout the village. Tarporley Talk, Tarporley News and the Country Market were suggested as possible means of advertising.

NatWest had created new post of Community Banker, and Rosie has just been seconded to this post, to cover Tarporley and Whitchurch. She is expected to be working in this area by the end of March, in community venues such as libraries. She will provide financial health checks but won't be able to undertake over the counter bank transactions. Ideas of where she might be based were suggested (e.g. Country Market) and there was the need to publicise this services across the area.

Nat West agreed to send the Clerk information about the Digital Expert and the Community Banker services.

Meeting with Parish Council and Antoinette Sandbach

Monday 13th February

Tarporley Community Centre

10am

Present: Ken Parker, Gill Clough, Andrew Wallace, Jeremy Mills, Richard Stratham, Peter Tavenor, Bill Mathers

Antoinette Sandbach - Member of Parliament

Abigail Webb Project Coordinator

Natwest Bank

During an informal discussion, the following points were noted:

A petition is currently in place to keep the Natwest Bank open. Only around 250 people have signed the online petition. Around 65 signatures were collected at the last Farmers Market.

AS suggested every customer of Natwest in the village should write to the branch stating they will switch banks if the branch closed down. Can the Parish Council start a campaign to ask all Natwest customers to individually write in? - **ACTION**.

AS suggested that TPC should still meet with the Natwest representatives however to change the purpose of meeting them to giving them a list of names of people who will leave the bank.

AW stated that the Natwest Bank is used a lot by farmers and the impact of the closure will have a negative consequence for the whole farming community. AS suggested that the Tarporley Branch should be a Rural Hub bank for all farming communities in the area to use. Cheshire Agricultural Society bank at the Tarporley Branch of Natwest, could they be persuaded to move banks if the Tarporley branch closes down?

There will also be a knock-on effect on people not coming into Tarporley to visit the bank and a reduction in trade on the High Street.

PT asked whether a Freedom of Information request can be applied for to the Natwest to ask about the amount of footfall at the branch – **ACTION**.

If the branch does close down, proper transitional arrangements need to be put in place by the Natwest for their customers i.e. provisions at the Post Office confirmed. PT also asked whether there would be an opportunity for the Natwest to have some limited provision in the village such as a counter in the Post Office a couple of days a week or a coffee shop/resource unit whereby a mobile counter would be available.

Services available from the Post Office:

1. Cashing of cheques subject to prior written approval being received from the bank concerned. If necessary, customers can arrange this one-off approval before the branch closes. In effect this bypasses the need to use pin numbers.
2. Bank cheques if they are accompanied by completed paying-in slips. Books of paying-in slips are available from banks.
3. Accept paper money and electronically credit customer accounts at the time of deposit.

A survey on Facebook showed that 67% of people who responded stated that they would consider moving banks. This information needs to be shared with the Natwest Bank.

The opportunity for another bank or Building Society may be one way to resolve the issue. AS stated that if the Parish Council write to her, she would be happy write to the Chief Executive of Nationwide to inform them of a potential opportunity in the village - **ACTION**.

Royal British Legion

No planning application has been submitted yet.

The allotment and bowling green have been registered as a community asset. Can this be done for the car park?

AS suggested that the Parish Council need to know what the collective view of the Allotment and Bowling Green committee is – **ACTION**.

The question was asked whether if the Parish Council agree to the planning application, will this undermine the neighbourhood plan?

AS stated that the minister has recently changed and the focus is very much on housing needs. The Housing Bill is about to receive Royal Assent shortly and this will hopefully strengthen the neighbour plans.

AS stated that she would speak to key allotment committee members to discuss this further.

AS suggested that until the Parish Council have to see the full planning application, they should reserve the right to comment on it. AS said we must ensure that an outline application form is not submitted as this will provide an opportunity for details to be changed once planning permission has been granted.

AS suggested that we write to Mr Mattocks and ask him to confirm his offer. Also, a fully binding legal agreement should be in place between the Parish Council and Mr Mattocks before the planning application form is submitted so that no changes can be made. - **ACTION**.

AS informed the group that she is not able to call an application in unless there are 25 houses or more so on this occasion, she will not be able to do this.

Close.

Meeting with members of Tarporley Parish Council and Hollins Strategic Land

Present:

Parish Council – Ken Parker (Chairman), Gill Clough, John Millington, Gordon Pearson, Bill Mather, Andrew Wallace.

Hollins Strategic Land (HSL) – Matthew Symons.

Project Co-ordinator – Abigail Webb.

Matthew Symons provided a brief overview of the history of the first planning application to build 100 houses on the fields off Rode Street. This was refused in June 2015 on 4 accounts: –

1. Landscape
2. Heritage (Salterswell)
3. Highways
4. Contribution (S106)

After taking advice from HSL Barrister, a landscape and heritage expert, and being made aware that CWaC could demonstrate they had a 5 Year Housing Land Supply, a decision was made to withdraw the appeal against the planning application refusal.

After reviewing the Local Plan Part 1 and Part 2, a new scheme had been developed which HSL believed would be more suitable for Tarporley. It was noted that HSL has not consulted CWaC about this new proposal.

The new scheme would provide

20 family homes,

10 affordable homes,

12 apartments for over 55's,

20 bungalows.

This was a total of 62 properties as opposed to the earlier application of 100 properties.

The proposed scheme included more green open space and the site had been planned carefully to ensure that the view from Utkinton Road/ Burton Road was unspoilt by the provision of bungalows at the top of the site instead of houses.

MS said that the additional provision of properties for the over 55's was a considerable community benefit. GC stated that property for older people was not on the list of community benefits that had been developed by the Parish Council. Additional car parking and a new medical centre were of higher priority for Tarporley.

JM stated that another landowner/property developer was interested in developing a medical centre on a piece of land off Forest Road. However there had been no progress/update on this for a number of months.

MS stated that Andrew Laing had written to the surgery last year, but HSL had not heard back from them. GC mentioned that the surgery was very receptive to new sites and had also applied to Central Government for funding to relocate. MS stated that the financial director may be less keen to pursue the option of building a medical centre but noted this point.

BM raised the issue that it may not be appropriate for a medical centre to move out of the centre of the village and to the edge of the village, even if it was on a bus route.

JM stated that there are only about 2 houses away from the at least 300 new dwellings figure in the Local Plan for Tarporley. Although this new scheme sits outside the settlement boundary and the Parish Council would consider their application, there would need to be a considerable community benefit i. e. car parking, allotments, play area and/or a football pitch. The Councillors present did not think that the new scheme was of significant community benefit to be compliant with the requirements of Neighbourhood Plan, to allow the building of houses outside the settlement boundary.

It was suggested a park and ride car park for workers and possibly a football pitch just off Rode Street could make the application more desirable. Discussions also suggested that a play area on the green open space close to Utkinton Road would be a community benefit because there was a lack of play area provision in the north end of the village.

It was suggested that additional land for allotment would also be classed as a community benefit and this was something that HSL may want to consider should they progress their planning application.

It was noted that although the Parish Council are consulted on planning applications and CWaC do pay attention to the views of the Parish Council, ultimately it would be down to CWaC to approve or reject any new planning application. To that end, it was suggested that HSL should contact CWaC with their new proposal to discuss this further.

Informal Meeting with CW&C Strategic Planning Officers Thursday 17th February 2017, The Crown Hotel, Tarporley.

Present: Parish Council – John Millington, Gordon Pearson, Peter Tavernor (Chairman), Nigel Taylor. CW&C Planning Policy – Lyndsey Jennings, Rosie Morgan. Clerk - Ann Wright, Projects Coordinator - Abigail Webb

The following points were raised during discussions: -

Background The Neighbourhood Plan's key thrust was to establish a tight settlement boundary to force developers to come up with schemes with significant community benefit to come forward to allow any development outside the settlement boundary. Several developers/landowners have met with Councillors to discuss possible schemes already. Councillors have also met with Fiona Hore and Andrew Jamieson from CW&C to discuss ways the Council can encourage schemes to come forward which the Community can support and will bring with them much needed infrastructure improvements not purely more housing.

Policy & Process It was noted that any scheme which comes forward must be compliant with the CW&C Local Plan and the Tarporley Neighbourhood Plan. In the first instance schemes outside the settlement boundary are against policy. It was noted that the Neighbourhood Plan allows for schemes outside the settlement boundary if they demonstrate significant community benefit. Such schemes would still be contrary to CW&C Local Plan policies (Strat 9), planners would need to consider if the benefits of the scheme would outweigh the harm. It was suggested a Neighbourhood Development Order (NDO) could provide a route for a scheme to go forward, and through a formal process allows the Community to approve a development through a referendum. It was noted the NDOs follow a similar process to Neighbourhood Plans with formal consultation stages, examination, and referendum. It was suggested that the Council should look to write to all landowners and interested parties outlining the following: -

Explaining the current position, that the Neighbourhood Plan has been adopted, that Tarporley is near its housing allocation and that the Council is not seeking to relax the Neighbourhood Plan

That the Council is looking for creative schemes which will delivered identified infrastructure and facilities that will benefit the community and that the community can support.

That the scheme might be developed through a NDO.

It was noted that the Neighbourhood Plan includes policies for the relocation of facilities outside the settlement boundary. It was noted that developments which go through the NDO process still need to comply with policy and that this covered by the examination. It was emphasized that the Council is not looking to open the door to large housing developments but is looking for schemes of significant community benefit and is seeking to gain some control and influence over what schemes come forward. It was noted that the Neighbourhood Plan identifies the need for infrastructure, and the plan's approval provides a mandate to undertake this process. It was noted there is also the option to review and amend the neighbourhood plan parallel to the NDP process to support a scheme.

It was noted that additional work is being done by CW&C on site allocations as part of the Local Plan Part 2, the 2014 Call for Sites results have been reviewed and updated and are due to be reported the CW&C working group at the end of February, it hoped maps will be finalised and available by the end of March. The publication draft of the plan is expected in summer 2017.

Letter & Advertising It was noted that Council wants to make the process as open as possible and to avoid challenge in the future. As such it was agreed that letters should be sent to all landowners, agents and interested parties. It was agreed that CW&C would provide a list of such contacts as was used in the Neighbourhood Plan. It was also noted the letter should be advertised through the local media and on the Council's website. It was noted that the letter must clearly state what the Council is hoping to achieve and be specific e.g. to increase car parking capacity by X number of spaces.

Assessment of Schemes It was identified that there would be a need to assess different schemes, it was noted that two schemes were unlikely to be very finely balanced when looking in detail at the scheme, considering site specifics including ecology, access etc. It was noted any scheme going through the NDO process will need to be considered in that level of detail.

Summary

- ☒ The Council needs to review CW&C Local Plan Part 2 site allocations and consider their impact on Tarporley and this process.
- ☒ That the Council should move away from a call for sites model to a call for schemes process that delivers specific infrastructure and facilities possibly through a NDO process rather than planning, noting that it may be more appropriate for small schemes to go through the regular planning process.
- ☒ That the Council needs to hold discussions with other stakeholders to discuss if they are happy with this process and with items identified as being of community benefit including the medical practices.
- ☒ That the process must be open and transparent.
- ☒ It was agreed that the Council would be sent information on the NDO process and examples where other communities have called for schemes or sites. The Chairman thanked all for attending the meeting.

**MINUTES OF A MEETING OF THE TARPORLEY PARISH COUNCIL CEMETERY
MANAGEMENT COMMITTEE HELD IN TARPORLEY COMMUNITY CENTRE
COMMITTEE ROOM ON Monday 20th February 2017**

PRESENT: Councillors K Parker (Chairman), E Chapman, P Tavernor.

1. Apologies: J Millington – work commitment.
2. Declarations of Interest: No interests declared.
3. Minutes: The Committee approved the minutes of the last meeting held 7th March 2017.
4. Public Participation: No members of the public present.
5. Cemetery Rules: The only change to the Rules and Regulations document is the change of contact detail from Clerk to Project Coordinator. The Special Connection Statement also remained unchanged.
6. Cemetery Fees: The cemetery fees are to be reviewed to ensure that they are in line with other areas. AW to review and report back to the Committee.
7. Cemetery Maintenance: The Committee agreed to maintain the contract with SP Landscapes. The Committee also agree a £50 budget for new bark/flowers to be replenished in the raised cemetery garden. PT to undertake this work. AW to contact DaysInsure to enquire whether they are happy to provide and plant shrubs in side boarder.
8. Cemetery Spacing: The Committee agreed that the spacing of the cremation plots is too small and this has now been changed from a ratio of 3 cremation plots to 1 burial plot to 2 cremation plots. AW to enquire whether current plots need to be reviewed at what that will entail. There was a discussion regarding the future location of the cremation plots and this will be reviewed at the next meeting.
9. Headstone Sample: The Committee agreed that the lighter pink granite sample was acceptable in the cemetery whereas the darker pink granite would not be in keeping with the other headstone. AW to report this back to Jacqueline Wilson Funeral Directors.

Meeting closed 7.44pm

SIGNED: _____ DATE: _____

Abigail Webb

20th February 2017